

GOVERNANCE

DECISION SHEET

RISK, AUDIT AND PERFORMANCE COMMITTEE - TUESDAY, 3 DECEMBER 2024

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
1.1	<u>Declarations of interest or transparency statements</u>	The Committee resolved: There were no Declarations of Interest or Transparency Statements.		
2.1	<u>Members are requested to determine that any exempt business be considered with the press and public excluded</u>	The Committee resolved: There was no exempt business.		
3.1	<u>Minute of Previous Meeting of 10 September 2024</u>	The Committee resolved: to approve the minute as a correct record.		
3.2	<u>Business Planner</u>	The Committee resolved: (i) to note the reasons outlined for the removal of the reports at lines 18, 19 and 20 (Quarterly Financial Monitoring Report to September 2024, Primary Care Improvement Plan and Dwd Financial Consequences); (ii) to agree that the Primary Care		

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		<p>Improvement Plan would be reported to the IJB annually and also to RAPC annually as an interim report mid-cycle;</p> <p>(iii) to agree that lines 22, 23 and 25 (Financial Position Update, Quarterly Financial Monitoring Report to December 2024 and Quarterly Financial Monitoring Report to March 2025) would be consolidated into one report for 25 February 2025 entitled Finance Update Report; and</p> <p>(iv) to otherwise agree the Planner.</p>	<p>ACHSCP</p> <p>ACHSCP</p> <p>Governance</p>	<p>Alison Penman</p> <p>Chief Finance Officer</p> <p>Emma Robertson (Planner)</p>
4.1	<u>Internal Audit Update Report - HSCP.24.090</u>	<p><u>The Committee resolved:</u></p> <p>(i) to note the contents of the RAPC - Internal Audit Update Report December 2024 as appended at Appendix A, and the work of Internal Audit since the last update; and</p> <p>(ii) to note the progress against the approved 2023/24 and 2024/25 Internal Audit plans as detailed in the Internal Audit Update Report.</p>	Internal Audit	Jamie Dale
4.2	<u>Internal Audit Report - Social Care Financial Assessments - HSCP.24.106</u>	<p><u>The Committee resolved:</u></p> <p>(i) to instruct the Chief Officer Adult Social Work to report back to the Committee in summer 2025 in respect of the non- Residential Charging Policy; and</p> <p>(ii) to otherwise note the information provided.</p>	<p>ACHSCP</p> <p>Internal Audit</p>	<p>Claire Wilson</p> <p>Jamie Dale</p>
4.3	<u>Internal Audit Report - IJB Budget Setting and Monitoring - HSCP.24.107</u>	<p><u>The Committee resolved:</u> to note the information provided.</p>		

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4.4	<u>Internal Audit Report - IJB Counter Fraud - HSCP.24.108</u>	<u>The Committee resolved:</u> to note the information provided.	Internal Audit	Jamie Dale
5.1	<u>Finance Position - HSCP.24.112</u>	<u>The Committee resolved:</u> (i) to note the decision of the Integration Joint Board at its meeting on 19 November 2024 to approve a Budget Recovery Plan, the actions underway to implement the Recovery Plan, and the potential impact to performance; (ii) to note the recommendations made by External Audit in their Annual Audit Report 23/24 and the actions underway to address those recommendation; and (iii) to note that the Chief Finance Officer will report to the Risk, Audit and Performance Committee on 25 February 2025 with a further update on the Budget Recovery Plan, the Quarter 3 position, and progress towards addressing External Audit Recommendations.	ACHSCP	Chief Finance Officer
5.2	<u>Directions Tracker - HSCP.24.094</u>	<u>The Committee resolved:</u> to note the detail and updates contained within the report and the three appendices.	ACHSCP	Alison MacLeod
6.1	<u>Strategic Risk Register and Risk Appetite Statement - HSCP.24.089</u>	<u>The Committee resolved:</u> (i) to approve the approach proposed to align the Risk Appetite Statement and Strategic Risk Register with the refreshed Strategic Plan and Medium-	ACHSCP	Martin Allan

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		(ii) Term Financial Framework as detailed at section 4.3 of the report; and to approve the IJB revised Strategic Risk Register at Appendix B.		
6.2	<u>ACHSCP/IJB Emergency Activation Plan - HSCP.24.099</u>	<p>The Committee resolved:</p> <p>(i) to instruct the Business, Resilience and Communications Lead to undertake a review of what consultation had been carried out with citizens on the potential impact of the Plan;</p> <p>(ii) to note the IJB Emergency Activation Plan as detailed in the Appendix to the report; and</p> <p>(iii) to instruct the Chief Officer to make and implement any reasonable and necessary arrangements regarding the response duties of the Senior Managers On Call (and other Aberdeen City Council and NHS Grampian employees) connected to the IJB's work as a Category One Responder under the Civil Contingencies Act 2004 (including appropriate delegations where necessary), to support the attached Emergency Activation Plan (as detailed at Sections 4.8 and 4.9 to the report).</p>	<p>ACHSCP</p> <p>ACHSCP</p>	<p>Martin Allan</p> <p>Fiona Mitchelhill</p>
7.1	<u>Justice Social Work Delivery Plan update 2023-24 and Performance Report - HSCP.24.092</u>	<p>The Committee resolved:</p> <p>to note the Justice Social Work Annual Update and Performance Report 2023-24 at Appendix 1 of the report, which provided assurance about progress made over the</p>		

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		year.		
7.2	<u>Adult Support and Protection - Biennial Report - HSCP.24.095</u>	<u>The Committee resolved:</u> to note the Justice Social Work Annual Update and Performance Report 2023-24 at Appendix 1, which provided assurance about progress made over the year.		
7.3	<u>Quarterly Performance Report against the Delivery Plan - HSCP.24.097</u>	<u>The Committee resolved:</u> to note the Delivery Plan Quarter 2 Summary, the Tracker and Dashboard as appended to the report.		
8.1	<u>Exempt Business</u>	<u>The Committee resolved:</u> there was no exempt business.		
9.1	<u>Date of Next Meeting - 25 February 2025</u>	<u>The Committee resolved:</u> to note the date of the next meeting.		

If you require any further information about this decision sheet, please contact Emma Robertson, emmrobertson@aberdeencity.gov.uk